

SIDE LETTER AGREEMENT BETWEEN
COUNTY of SONOMA
AND
ENGINEERS AND SCIENTISTS OF CALIFORNIA (ESC)

May 2, 2023

After completion and submission of the Class Study Request Form to Human Resources, Human Resources will conduct a position review classification study of the Senior Client Support Specialist positions in the Department of Health Services to ensure the classification specification accurately reflects the work being performed and that the positions are appropriately classified.

The parties agree that the classification study will commence within 180 days of County Human Resources' receipt of the Class Study Request Form and that the County may use the services of a classification consultant to complete the work. If a consultant is utilized, consistent with the current practice when using consultants, the work will be reviewed and approved by County Human Resources prior to a final draft being released to the incumbents.

If all parties meet the agreed upon timelines established at the commencement of the study, the classification study report will be released by Human Resources within one year and six months of commencement of the classification study.

The County will meet all legal meet and confer obligations with regards to classification studies.

If unique or compelling circumstances arise with any of the parties involved (ESC, incumbents, County, or DHS Management) that cause the timeline established at the commencement of the study to become unfeasible, the parties agree to establish an amended timeline.

FOR THE COUNTY



DATE: 5/2/23

FOR THE UNION



DATE: 5/2/23