



Engineers and Scientists of California Local 20
IFPTE (AFL-CIO & CLC)
810 Clay Street
Oakland, CA 94607
Tel: (510) 238-8320 Fax: (510) 238-8324

2026 REIMBURSEMENT FOR PERSONAL EXPENSES

NAME: _____
(Print Legibly)

TODAY'S DATE: _____

ACTIVITY/EVENT: _____

YOUR HOME ADDRESS _____ **CITY/STATE** _____ **ZIP** _____

EMPLOYER: _____ **JOB TITLE:** _____

PLEASE ATTACH ALL RECEIPTS

DATE INCURRED	ACCOUNTING CODE (Optional)	DESCRIPTION	AMOUNT
Sub-total from Reverse Side:			
TOTAL EXPENSES:			

SIGNATURE _____

2026 Mileage Reimbursement Rate is 72.5 cents per mile

APPROVED PAYMENT: _____

CHECK NUMBER: _____ **DATE:** _____

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Name: _____ **Date:** _____

ACCOUNTING CODES (PARTIAL LIST):

EXECUTIVE/UNIT BOARD MEETINGS	5410
MEMBER TRAINING	5915
TELEPHONE	5630
UNION SERVICE -- TRAVEL	5945
UNIT SERVING -- MEALS	5930
UNION DEVELOPMENT	5925
NEGOTIATIONS	5910
ORGANIZING	7410
PARKING	5955